Decisions User Help

Exporting

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Exporting

Exporting Data from Other Genesys Decisions Windows

To export data grid information in tab delimited or Excel format:

1. On the button bar, click the down arrow on the Export button.
2. Click Text/Excel.
3. The Save As window will open.
4. Choose a Filename and Save as type for the export file.
5. Click OK.

To export data grid information in HTML format:

1. On the button bar, click the down arrow on the Export button.
2. Click HTML.
3. The default set browser window will open with the exported data.
4. Save the HTML using the browser save command.

Exporting Charts from the Scenario Viewer to File

To export data grid information in jpg format:

1. In the text menu, click File, and click Export.
2. Click Export as JPG.
3. The Save As window will open.
4. Choose a Filename, and Save as type for the export file.
5. Click OK.

Exporting Data from the Scenario Viewer using Copy and Paste

Use one of the following three methods to copy data:

1. In the text menu, click Edit > Copy all Cells.
2. Press Ctrl + A.

3. Select the cells desired, right click, select Copy cells or Copy cells with headers.

Once you have copied the data:

- The values are copied onto the windows clipboard.

- Choose another application (for example, Excel), highlight the destination for the text, and paste the data.

Exporting Data from the Scenario Viewer to File

To export data grid information in tab delimited or Excel format:

1. In the text menu, click **File** > **Export**.

2. Click Export as Tab Delimited or Excel.

3. The **Save As** window will open.

4. Choose a filename, and Save as type for the export file.

5. Click **OK**.

To export data grid information in HTML format:

1. In the text menu, click **File** > **Export**.

2. Click Export as HTML.
    A browser window will open with the exported data.

3. Save the HTML file using your browser Save command.