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## eServices Manager Plug-in for GAX

[Search](#)

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## Search

You can search for **categories**, **standard responses**, **field codes**, and **screening rules**, either by name or by specifying various parameters and properties. Some searches also allow the use of regular expressions.

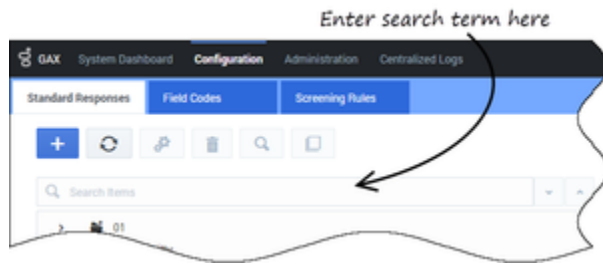
### Tip

Need help with regular expressions? Many possible parameters are documented on the **Regular Expressions** page in this guide.

## Categories

You can search for categories in the **Standard Responses** or **Screening Rules** tabs.


Click the search bar and enter a search term to search the list of categories.



## Standard responses

In the **Standard Responses** tab, select a category and click  to search for one or more standard responses.

### Tip

Are you unable to click  to search? Remember that you must first select a

category in which to search.

A dialog box appears so you can enter parameters for the search. You can define various parameters for the search by selecting a tab above the search field. In the graphic below, no tabs have a search parameter, as shown by the **0** beside each tab name.



After you define a search parameter in a tab, the value changes to show the number of active search parameters in the tab. For example, in the graphic below, the Text tab has a value of **1**, meaning it has one search parameter, but all other tabs have a value of **0**, meaning these tabs do not have search parameters.




After you define one or more search parameters, click **Find** to begin the search. The **Results** section appears at the bottom of your screen.



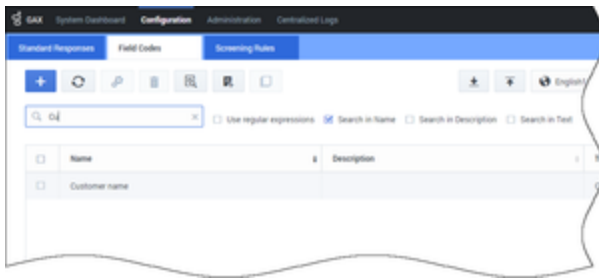
## Field codes



In the **Field Codes** tab, click  to start a search. Enter a search term in the provided field. You can also specify whether you want to look for the search term in field code names, descriptions, or text. You can also use regular expressions.

## Search

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You can also search when inserting a field code into a standard response.




## Custom variables

You can search for custom variables when you are viewing the **Custom Variables** list.




## Screening rules

In the **Screening Rules** tab, select a category and click  to search for one or more screening rules.

Tip



Are you unable to click  to search? If you are in the Tree view, you must first select a category in which to search.

A dialog box appears so you can enter a search term. You can select or de-select check boxes to specify whether you want to search in the name or pattern of screening rules. You can also use regular expressions.

After you define one or more search parameters, click **Find** to begin the search. The **Results** section appears at the bottom of your screen.

A screenshot of a dialog box titled "Find Screening Rules in 'Actionability' Category and its Subcategories". It features a "Search for text:" label above a text input field. Below the input field are three radio buttons: "Use regular expressions" (unchecked), "Search in Name" (checked), and "Search in Pattern" (unchecked). At the bottom left is a "Close" button, and at the bottom right is a "Find" button.

Find Screening Rules in 'Actionability' Category and its Subcategories

Search for text:

☐ Use regular expressions ☒ Search in Name ☐ Search in Pattern

Close Find