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Genesys Administrator Extension Help

Deleting User Access Groups

Deleting User Access Groups

There are multiple methods to delete a user access group:

- [Delete a single user access group](#)
- [Delete multiple user access groups](#)

Deleting a Single User Access Group

1. Go to **Accounts > System > User Access Groups**.
2. Select a user access group. A new panel opens to the right.
3. In the new panel, click the **Delete** button.
4. A dialog box displays to confirm the action:
 - Click the **OK** button to continue.
 - Click the **Cancel** button to discard the action.

Deleting Multiple User Access Groups

1. In the header, go to **Accounts > System > User Access Groups**.
2. In the **User Access Groups** panel, select the check box beside each user access group that you want to delete.
3. Click the **Bulk Change** button. A pop-up menu will appear. Select **Delete**.
4. A dialog box displays to confirm the action:
 - Click the **OK** button to continue.
 - Click the **Cancel** button to discard the action.