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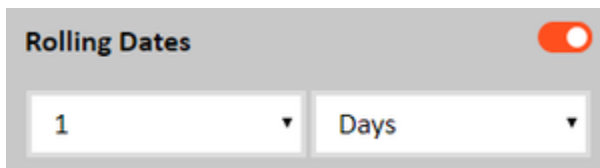
# Performance DNA Administrator Guide

Date Range

12/20/2025

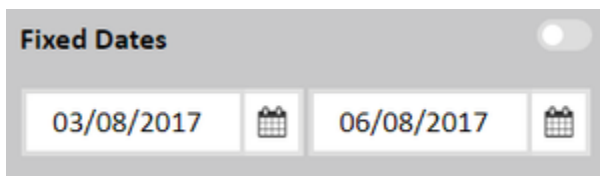
## Date Range

The data is filtered by a start and end date which can be selected using fixed dates or calculated as rolling dates. Use the button in the top right corner to toggle between the selections.



The image shows a UI element for 'Rolling Dates'. It has a title 'Rolling Dates' in bold black text. To the right of the title is a red toggle switch that is currently turned on. Below the title, there are two dropdown menus. The first dropdown menu has the number '1' selected. The second dropdown menu has the word 'Days' selected.

Rolling dates are calculated from the previous day minus the values selected in the dropdowns.



The image shows a UI element for 'Fixed Dates'. It has a title 'Fixed Dates' in bold black text. To the right of the title is a grey toggle switch that is currently turned off. Below the title, there are two date input fields. The first field contains the date '03/08/2017' and has a calendar icon to its right. The second field contains the date '06/08/2017' and also has a calendar icon to its right.