

GENESYS

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Performance DNA Administrator Guide

Setting the number of objective targets for users

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The number of targets that appear in users' PDR pages is one by default for all users, however, this can be modified on a per-user basis. Follow the steps below if you wish to change the number of targets (per objective) users will see in their PDR page:

- 1. Login as a system administrator
- 2. Select the System Settings page
- 3. Create a new user field to store the value for the number of PDR targets
- 4. Select the general settings tab
- 5. Set the user field for PDR target counts to the new PDR user field
- 6. Populate the user field for users either by importing a spreadsheet of users that includes a value for the PDR field or by editing existing users in the **Users & Hierarchy** widget and setting a value for their PDR target counts field