



This PDF is generated from authoritative online content, and is provided for convenience only. This PDF cannot be used for legal purposes. For authoritative understanding of what is and is not supported, always use the online content. To copy code samples, always use the online content.

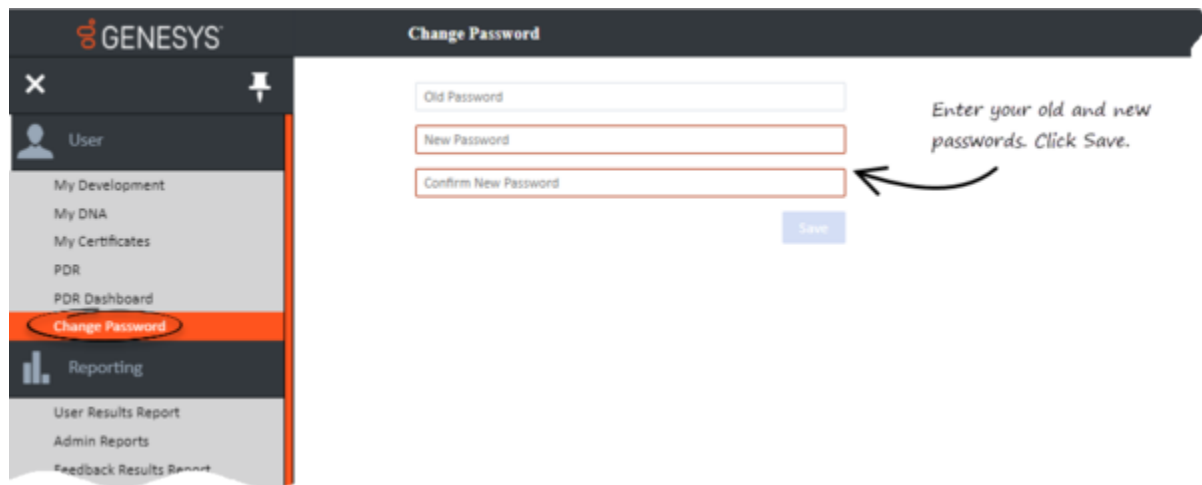
Performance DNA Manager Guide

Changing Your Password

12/17/2025

Changing Your Password

To change your account password, select **Change Password** from the **User** menu. You will be prompted to enter your existing password and new password. Enter the passwords, and then click **Save**.



The screenshot shows the GENESYS user interface. On the left is a sidebar menu with the 'User' section expanded, showing options like 'My Development', 'My DNA', 'My Certificates', 'PDR', 'PDR Dashboard', 'Change Password' (highlighted with a red circle), 'Reporting', 'User Results Report', 'Admin Reports', and 'Feedback Results Report'. The main content area is titled 'Change Password' and contains three input fields: 'Old Password', 'New Password', and 'Confirm New Password'. A blue 'Save' button is located below these fields. A handwritten-style note with an arrow pointing to the 'New Password' and 'Confirm New Password' fields reads: 'Enter your old and new passwords. Click Save.'

Important

- If you are signed into Performance DNA (PDNA) through a third party authentication provider such as Google, you cannot change your password from **Change Password** screen. Instead, you must change your password by using the change password functionality offered by your authentication provider.
- You can change your password only if your role has access to **Change Password** menu. If you do not see the **Change Password** menu in PDNA, contact your administrator.