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Workforce Management Web for Supervisors Help

DMW: Select Agents

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To fill in the **Select Agents** screen in the **Delete Multiple Wizard** (DMW):

1. Select any combination of **agents**.

You can select individual agents from multiple sites and multiple teams, or you can select whole teams or whole sites. Only agents who are selected on the **Object** pane's **Agents** tree and who can work on activities that are selected in the first page of this wizard are available for selection.

The list of available agents is also affected by the filter dialog check box **Include agents with matching secondary skills**.

2. If you want, select **Delete only if there are no errors** and/or **Show warnings**.

- If you select the **Delete only if there are no errors** check box, then when you try to save the new items, WFM will not delete any of them if the server returns any schedule validation errors.
- If you select the **Show warnings** check box, WFM displays any schedule validation warnings that would be generated if you were to delete the items from the agents' schedules.

Important

If schedule validation errors also occur, WFM does not delete any items from the schedule.

3. If you are deleting items from the **Master Schedule** and you have the **Approve Changes** security permission, you can select the **Auto-Commit deleted items** check box to have your deletions immediately made to the **Master Schedule**. If you do not have the necessary security permission, this check box is cleared and disabled. In that case, any deletions that you make are **Pending**. They must be reviewed and approved before they can take effect in the **Master Schedule**.

If you are deleting items from a schedule scenario, you have the option to select the **Auto-Commit deleted items** check box. If you do, then your deletions are committed to your schedule scenario. If not, then your deletions go into a **Pending** state. They can be committed or rolled back by you using the **Commit/Rollback Multiple wizard**. Pending changes in a schedule scenario are not transferred to the **Master Schedule** when the scenario is published

4. Click **Next** to open the **Select Dates** screen.

Click **Cancel** if you want to close the wizard without saving your selection.