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Workforce Management Supervisor Help

[Review Calendar Messages Dialog](#)

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Review Calendar Messages Dialog

In the Calendar, if you grant a time-off item that exceeds the time-off limits, Workforce Management (WFM) returns a warning. WFM presents all warnings as a table in the **Review Calendar Messages** dialog box. The columns of the table include the check box column, **Team**, **Agent**, **Date**, and **Message**.

If you have **Prefer/Grant/Decline** and **Edit Time-Off Limits** permissions within the **Calendar** module, you can override the warnings.

1. Select the check box in the leftmost column of each warning that you want to override, or click the **Select All Warnings** button.
2. Click the **Proceed for Selected** button to ignore the warnings and continue.

Tip

Although you can override warnings, you cannot override error messages; their check boxes are disabled.