



This PDF is generated from authoritative online content, and is provided for convenience only. This PDF cannot be used for legal purposes. For authoritative understanding of what is and is not supported, always use the online content. To copy code samples, always use the online content.

Workforce Management Web for Supervisors Help

Adding Activities to Activity Sets

12/18/2025

Adding Activities to Activity Sets

After **creating an activity set**, add the activities, by opening the **Activities** pane.

To add activities to an activity set:

1. In the **Activities** pane, click **Assign regular activities**  .
The **Available Activities** pane opens.
2. From the **Activities** list, select the activities that you want to add to this set.
To quickly find an activity in the list, enter the name of the activity in the **Search** field.

Tip

You will notice that the activities that are already assigned to an activity set, display the activity set name in a separate column. These same activities are still available to select for the new activities set.

3. Click **Apply**  .
4. In the **Associated Activities** pane, click **Save Now**  .
The selected activities are added to the list of activities in the **Activity Sets** pane.