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# Workforce Management Web for Supervisors Help

Forecast Reports

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# Forecast Reports

Forecast reports display key details of anticipated activity and staff requirements, in tabular and/or graph formats. (For a complete list of all WFM reports, see the [Reports List](#).)

The Forecast reports are:

- [Forecast Report](#).
- [Forecast Graphs Report](#).

To create a report, click that report's link (above) and follow the steps.

## Report Security Restrictions

You can view and print reports only for those sites for which you have security access.

## Date Restrictions

For reports whose wizard includes a **Date Range** screen:

- If you select weekly or monthly granularity, the **Start Date** and **End Date** selectors may be constrained to particular days (to the week's start and end days, or to the selected month's first and last days).
- If you enter dates that do not match these constraints and click **Next**, an error message alerts you to change your selection.
- If you select intra-day granularity, the **End Date** selector is disabled.