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Workforce Management Web for Supervisors Help

Reports Role Privileges

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The role privileges under **Reports** provide the following user access:

- **Read**—Controls the user's read access to all views and panes within the **Reports** module. If unchecked, all other privileges under **Reports** are also unchecked.
- **Reports Scheduler**
 - **Allow Use of Reports Scheduler**—Control user access to the Reports Scheduler, enabling them to schedule reports generation.
 - **View All Scheduled Reports**—Control user access to view all scheduled reports.

Selecting the check box next to a report enables the selected user to create that report.

For information on how to generate and read Reports, see [Reports](#).