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Workforce Management Web for Supervisors Help

[Access Rights](#)

Access Rights

The **Access Rights** pane displays the business units, sites, and teams, to which the user has been given access. Use the controls in the top-right corner of these panes to complete the all of the tasks described in this topic.

Access Rights pane controls

 Remove security rights to selected BU leaving sites unchanged	Click to remove the user's access rights to selected business unit, but retain the user's access rights to the sites within this BU.
 Add Access Rights	Click to open the Select items to Grant Access to Users pane, which enables you to grant the user access rights to selected business units, sites, or teams within the enterprise. <div style="border: 1px solid #ccc; padding: 5px; margin-top: 10px;"> Tip Objects to which the user already has access rights are not displayed in this pane. </div>
 Remove Access Rights to selected items	Click to remove the user's access rights to selected objects.
 Help	Click to view a Help topic about the Access Rights pane.
 Save Now	Click to save any changes you made to the user's access rights.

Select Items to Grant Access to Users pane controls

 Apply	Click to assign the user access to the selected items.
 Close	Click to close this pane without applying any changes.
 Help	Click to view a Help topic about the this pane.